

**Greenbrier Board of Mayor and Aldermen
Regular Minutes
March 7, 2005**

The public hearing started at 7:00 p.m.

Ordinance No. 04-06 – Electronic Message Signs.

Ordinance No. 05-01 – amending Ordinance 01-02 – Water & Sewer connection fees – multi-unit rate structure eliminated. Note correction to residential sewer tap 4” fee – shows \$2,500; should be \$1,500.

Ordinance No. 05-02 – amending Ordinance 88-06 – Weeds and Rubbish.

Ordinance No. 05-03 – Sewer Use – DEFERRED.

Ordinance No. 05-04 – Stormwater.

Mayor Billy Wilson asked for comments for or against each of the above Ordinances, on an individual basis. There were no comments. Public hearing closed.



1. Call to Order by the Mayor.
The Board of Mayor and Aldermen met at 7:02 p.m. on Monday, March 7, 2005, at City Hall. Mayor Billy Wilson presided with the following Board members present.

2. Roll Call.

Board members

Philip Bollinger	Ward 2
Bonnette Dawson	Ward 3
Joshua Evans	Ward 2
Carol Fagg	Ward 1
Tommy Overby	Ward 3
Bill Vernich	Ward 1

Staff members

Rich Hatfield
Tommy Maitland
Janet Wilkins

3. Mike Crawford prayed; followed by the pledge of allegiance.

4. Adoption of Agenda.

Mayor Wilson added the following to the agenda:

10. i. Fire Chief position.

10. j. Accept bid on fire grant \$63,000.

Motion: To adopt the agenda with noted additions.

By: Bonnette Dawson, second by Bill Vernich.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

5. Approval of minutes of the February 7, 2005, meeting.

Motion: To approve the minutes of the February 7, 2005, meeting.

By: Philip Bollinger, second by Bill Vernich.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, abstained (absent 2/7/05); Overby, yes; Vernich, yes; Mayor Wilson, abstained (absent 2/7/05).

MOTION PASSED.

6. Presentations/Memorials. Mayor Wilson and Chief Hatfield presented the following:

Randy Weaver – received Certification from the National Animal Control Association.

Jeff Pennington (absent) – promoted from Captain to Assistant Chief.

Stanley Wagner – promoted from Sergeant to Captain.

Bryan Males – promoted from Officer to Sergeant.

7. Communications from the Mayor and Aldermen.

Announcements from Mayor Wilson.

- Census – have received 3,184 responses as of today; Diane is planning the door-to-door phase starting on March 19.
- We have received the codified ordinances from MTAS.
- Chuck Weaver moved to Building & Codes Inspector position as of 2/21; Mike Bauer hired as Firefighter/Property Standards official on 2/28. For the next two weeks, both will be working on property standards issues.
- Tommy has an opening due to Chuck Weaver's move to Building & Codes; position is Waste Water Maintenance Technician.
- Mayor Wilson has talked to Cindy Kelly at The Robertson County Times regarding a story on how we are cleaning up the City.

Bollinger asked about a date for Citywide clean up. Also, we need to clean up the sides of our roads; the Boy Scouts helped us with this in the past, perhaps we could get them to help with this again. Maitland stated that we are looking at the 3rd Saturday of April for clean up.

Bollinger wants the average flow at the sewer plant for the next 30 days. Springfield is talking about a water shortage; Maitland is planning to meet with Mr. LeMaster to discuss a possible water shortage. Bollinger would like something in writing from Springfield.

Bollinger also mentioned that the county is planning to purchase a new radio system; this will affect both Police and Fire Departments. Hatfield is aware of this; it will cost the Police Department approximately \$1,400 per man to equip with the new equipment. Some, but not all, equipment will be replaced through the Homeland Security grant, per Evans.

Evans asked that some budget figures be available at the April meeting. He also stated that he has received calls about the "no semi" signs.

8. Reports from Committees and Department Heads. There were none.

9. Old Business.

a. Ordinance No. 04-06, 05-01, 05-02 and 05-04.

Motion: To approve Ordinance No. 04-06, 05-01, 05-02 and 05-04.

By: Tommy Overby, second by Philip Bollinger.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

b. Purchase of one police car.

Motion: To move \$25,000 to Capital Outlay, changing total from \$20,000 to \$45,000, from fund balance, with State Comptroller's approval.

By: Joshua Evans, second by Philip Bollinger.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

Motion: To purchase one police car with equipment at a price not to exceed \$25,000.

By: Philip Bollinger, second by Tommy Overby.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

10. New Business.

- a. Audit Report. There were no questions; no Board action needed.

- b. Kennel Services.
Motion: To adopt Kennel Services Standard Operating Procedures.
By: Philip Bollinger, second by Bonnette Dawson.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

- c. Surplus airpacks and bottles when receive new ones to be purchased with fire grant money.
Motion: To surplus airpacks and bottles.
By: Philip Bollinger, second by Joshua Evans.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

- d. Purchase of new computer for front desk.
Motion: To purchase a new computer to be used on the front desk of City Hall; cost not to exceed \$2,200.
By: Philip Bollinger, second by Bill Vernich.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

- e. City Recorder – six month evaluation 3/22/05; per agreement at hire, move to next step in 6 months from hire date.
Motion: To increase salary of City Recorder to next step on new salary range chart (\$17.58 hour).
By: Bill Vernich, second by Bonnette Dawson.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

Bollinger reminded the Board that we have 11 position levels; this should be changed to about 6 even if we have to upgrade some of them. This should be part of the benefit committee's responsibility.

- f. Waste Water System Maintenance Technician position – this is a position which Maitland is looking to fill; this is Chuck Weaver's previous position. Salary level 7; start at \$12.61. Bollinger stated that he would like to get the hiring procedure out of the Board's hands and give the Department Head/City Recorder/Mayor authority to interview and hire; this should be added to the April agenda.
Motion: To give the Department Head, City Recorder and Mayor permission to interview and hire a Waste Water System Maintenance Technician at a starting salary of \$12.61.
By: Philip Bollinger, second by Tommy Overby.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

- g. Lift station repair. Total cost \$12,228.51; Hygeia Road. Already paid.
Motion: To approve payment of \$12,228.51 for lift station repair.
By: Philip Bollinger, second by Bill Vernich.
Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.
MOTION PASSED.

h. Finance.

(1) Adjustments to the water and sewer account.

Motion: To approve adjustments of \$3,286.59.

By: Joshua Evans, second by Tommy Overby.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

i. Fire Chief position. In September 2004, the Board voted to see how it would work with a volunteer Fire Chief; evaluate in 6 months.

Motion: To continue as is, with Gary Suter serving as Chief and Mayor Wilson, Larry DiOrio as Assistant Chiefs.

By: Philip Bollinger, second by Tommy Overby.

Roll Call: Bollinger, yes; Dawson, yes; Evans, abstained; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

Comments made regarding the Fire Department were: some of the volunteer firefighters would like more outside training; all new volunteer firefighters should submit to drug testing before joining the department.

j. Accept bid on fire grant.

Motion: To accept bid received for fire grant purchase; bid of \$63,000.

By: Joshua Evans, second by Philip Bollinger.

Roll Call: Bollinger, yes; Dawson, yes; Evans, yes; Fagg, yes; Overby, yes; Vernich, yes; Mayor Wilson, yes.

MOTION PASSED.

11. Adjournment.

Motion: To adjourn.

By: Joshua Evans.

Meeting adjourned at 8:55 p.m.


Billy E. Wilson, Mayor

Attest: 
Janet M. Wilkins, City Recorder