

**City of Greenbrier
Regular Board Meeting Minutes
September 14, 2015**

Public Hearing

- Ordinance 15-09, Ordinance amending zoning map, 3155 Lights Chapel Rd – *No one spoke for or against*

Public Hearing Closed.

Citizen Comments

There were no citizen comments.

1. Call to Order by Mayor Dawson at 7:01 PM
2. Roll Call

Present: Alderman Jeff DeLong
Alderman Billy Ray Dorris
Alderman Carol Fagg
Alderman Steve Higdon
Alderman Larry Stroup
Mayor Bonnette Dawson

Absent: Alderman Bill Deaver

Also Present: City Attorney Bill Vernich
City Superintendent Tommy Maitland
City Recorder Rachel Slusser
Police Chief Kenneth Smith

3. Prayer – Alderman Larry Stroup
4. Pledge to flag
5. Adoption of the Agenda

It was moved by Stroup, seconded by Higdon, to adopt.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed (Voice Vote)

6. Approval of Minutes of the August 3, 2015 regular scheduled board meeting¹

It was moved by Dorris, seconded by DeLong, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

7. Presentations/Memorials

Mayor Dawson presented Officer Curt Allen as the Employee of the Month. In addition, Mayor Dawson mentioned the excellent job the police department is doing.

Chief Smith and Deputy Chief Pack presented Officer Allen with a Letter of Commendation for his actions during a bomb threat at Greenbrier Middle School.

8. Communications from the Mayor and Aldermen

Mayor Dawson had the following communications:

- The second annual Public Safety and Awareness Day will be held on October 17, 2015 at Louise Martin Park.
- The second annual Christmas Parade will be on December 12, 2015. There will be cash prizes for the three best floats. Snowbird has confirmed that he will be in the parade.
- On September 17, 2015, City Hall will be closed to the public for computer software conversion. Employees will be here but will be unable to access records or receipt payments.
- On September 23, 2015, Superintendent Maitland and I (Mayor Dawson) will be attending a meeting with TDEC regarding the sewer moratorium.
- CGI will be here on September 30, 2015 to do their filming of Greenbrier.
- City Recorder Slusser has completed her Master's Degree in Public Administration.
- The City is currently soliciting bids for construction of the City Hall addition. Bid closes on September 9, 2015.
- The College Street railroad crossing will be closed by CSX for the next few days for repairs.

Alderman DeLong asked Superintendent Maitland about a gas leak that occurred on Railroad Street. Maitland said that everyone involved did a great job in stopping a potential dangerous situation.

9. Communications from the City Attorney

There were no communications.

10. Reports from Committees and Department Heads

Chief Smith addressed the Board regarding the work that the police department is doing and the dangerous people and situations they face. He wants to protect his officers, so he wants the Board to think about hiring more police officers in the future.

11. Old Business

- a. Ordinance 15-09, Ordinance amending zoning map, 3155 Lights Chapel Rd – 2nd Reading

It was moved by DeLong, seconded by Dorris, to approve.

<u>Vote:</u>	6-0
Yes:	DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No:	None
Absent:	Deaver

Motion Passed. (Roll Vote)

12. New Business

- a. Ordinance 15-10, Ordinance to amending Budget for fiscal year 15/16 – 1st Reading

The only thing being done with this ordinance is separating State Street Aid and Drug Fund Revenue and Expenditures. On the original budget they were accounted for together. This is being done at the request of the State Comptroller.

It was moved by Stroup, seconded by Fagg, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

b. Resolution 15-02, Resolution declaring Constitution Week

It was moved by Dorris, seconded by Stroup, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

c. Pool adjustment policy

This is updating the policy to define the fact that an owner must have a pool permit and the pool must be a permanent structure with above-ground or in-ground. Pools that are put up seasonally and require no permit are not eligible for adjustments on their sewer bill.

It was moved by Stroup, seconded by DeLong, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

d. Job Description for Police Clerk

It was moved by Stroup, seconded by DeLong, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

e. Finance

1. Surplus:
 - a. Police Dept. – 15 Mobile Radios

It was moved by Dorris, seconded by Fagg, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed. (Roll Vote)

2. Adjustments to water and sewer account \$ 2530.57

It was moved by Stroup, seconded by DeLong, to approve.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed

13. Adjournment

It was moved by Fagg, seconded by Dorris, to adjourn.

Vote: 6-0
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No: None
Absent: Deaver

Motion Passed.

MEETING ADJOURN [7:29 PM](#)

Mayor Bonnette Dawson

Attest: _____
City Recorder