

**City of Greenbrier**  
**Regular Board Meeting Minutes**  
**April 4, 2016**

*Citizen Comments*

There were no citizen comments.

1. Call to Order by Mayor Dawson at Greenbrier City Hall at 7:04 PM
2. Roll Call

**Present:** Alderman Jeff DeLong  
Alderman Billy Ray Dorris  
Alderman Carol Fagg  
Alderman Steve Higdon  
Alderman Larry Stroup  
Mayor Bonnette Dawson

**Absent:** Alderman Bill Deaver

**Also Present:** City Attorney Bill Vernich  
City Superintendent Tommy Maitland  
City Recorder Rachel Slusser  
Police Chief KD Smith  
Fire Chief Kyle Hamill

3. Prayer – Alderman Jeff DeLong
4. Pledge to flag
5. Adoption of the Agenda

It was moved by Dorris, seconded by Stroup, to adopt.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Voice Vote)

6. Approval of Minutes of the March 7, 2016, regular scheduled board meeting

It was moved by Higdon, seconded by DeLong, to approve.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Vote)

7. Presentations/Memorials

There were no presentations or memorials.

8. Communications from the Mayor and Aldermen

Mayor Dawson had the following announcements:

- The inaugural issue of the “Greenbrier Gazette”, our first newsletter, is on our website. City Recorder Slusser did an outstanding job putting it together.
- Park Board members are Rachel Slusser, Hugh Nichols, Ed Moran, Ray Woodall, and Larry Stroup.

- The Board and City Management will have another planning session. Mayor Dawson asked the Board and Staff to check their calendars.
- Mayor Dawson reminded everyone that the City will be participating in the TN Maneuvers on June 23, 2016. The plan is to simulate a train derailment. Chiefs Smith and Hamill will be participating in a number of planning meetings.

9. Communications from the City Attorney

There were no communications.

10. Reports from Committees and Department Heads

- Superintendent Maitland reminded everyone that clean-up day was being held on April 16, 2016.
- Chief Smith handed out the police department report.
- Chief Hamill reported on the mock drill that took place on April 1, 2016, at the High School.

11. Old Business

12. New Business

a. Ordinance 16-02, Ordinance to amend budget ordinance 15-03 for fiscal year 2015-2016

This is moving funds from a CD in the Sanitation Department to the park. The money will be used to purchase playground equipment at Graham Park and repair a portion of the sidewalk.

It was moved by Stroup, seconded by DeLong, to approve.

<u>Vote:</u>	6-0
Yes:	DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No:	None
Absent:	Deaver

Motion Passed. (Roll Vote)

b. Ordinance 16-03, Ordinance to increase sewer rates

This rate increase is necessary to secure the SRF loan that the City has applied for.

It was moved by Stroup, seconded by Higdon, to approve.

<u>Vote:</u>	6-0
Yes:	DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No:	None
Absent:	Deaver

Motion Passed. (Roll Vote)

c. Resolution 16-02, Resolution for the City of Greenbrier to apply for LPRF grant

It was moved by Dorris, seconded by Stroup, to approve.

<u>Vote:</u>	6-0
Yes:	DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No:	None
Absent:	Deaver

Motion Passed. (Roll Vote)

- d. Resolution 16-03, Resolution for purchasing policy manual

It was moved by DeLong, seconded by Dorris, to approve.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Vote)

- e. Recreation Facilities Five Year Long Range Plan

It was moved by Stroup, seconded by Dorris, to approve.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Vote)

- f. Job Descriptions:
  - City Clerk
  - Accounting Clerk
  - Clerk
  - Administrative Assistant

It was moved by Higdon, seconded by Dorris, to approve.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Vote)

- g. Dispose of playground equipment at Graham Park

Discussion:

Mayor Dawson reported the following:

This equipment is in poor condition and hazardous, it is currently roped off with signs to ‘keep off’. About two weeks ago, a child fell through the floor of the wooden boat and landed on the ground. TML, our insurer, has issued the following statement: It was observed the Town of Greenbrier has playground equipment at Graham Park, Shadow Brook Park and Lake Park that is not compliant according to the U.S. Consumer Products Safety Commission. TML recommends all playground equipment is compliant with current standards.

Following the fall of the child, TML was contacted regarding how the equipment could be disposed of. TML’s reply was because the playground equipment has been damaged, repaired, extensively used and altered, the liability is increased if the city sells or donated the equipment. In other words, the City could still be liable for injury if the City donated or sold it.

Alderman DeLong had concerns that if the City disposed of the equipment, it would create hard feelings for certain citizens. He asked about the plaques that were on the wooden boat.

Superintendent Maitland said that the plaques would be removed and given to the family.

Alderman Fagg said that all the wooden playground equipment at all the parks that need repair need to be removed from service.

It was moved by Dorris, seconded by Stroup, to dispose of the wooden equipment at Graham Park.

Vote: 5-0  
Yes: Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Abstained: DeLong  
Absent: Deaver  
Motion Passed. (Roll Vote)

h. Cash in Sanitation CD

Discussion: The cashing in of the CD is part of Ordinance 16-02.

It was moved by Stroup, seconded by Higdon, to cash in CD.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Vote)

i. Finance

1. Surplus:
  - a. safe – police department
  - b. clerk window - police department
  - c. 15 portable radios – police department

It was moved by Dorris, seconded by DeLong, to surplus police department equipment.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Call)

2. Adjustments to water and sewer account \$ 3209.96

It was moved by Higdon, seconded by Stroup, to approve.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed. (Roll Call)

13. Adjournment

It was moved by Stroup, seconded by Higdon, to adjourn.

Vote: 6-0  
Yes: DeLong, Dorris, Fagg, Higdon, Stroup and Dawson  
No: None  
Absent: Deaver

Motion Passed.

MEETING ADJOURN [7:26 PM](#) .

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Mayor Bonnette Dawson

Attest: \_\_\_\_\_  
City Recorder

**CITY OF GREENBRIER**  
Special Called Board Meeting  
Board Minutes – April 19, 2016

1. Call to Order by Mayor Dawson at Greenbrier City Hall at 7:02 PM
2. Roll Call

**Present:** Alderman Bill Deaver  
Alderman Jeff DeLong  
Alderman Billy Ray Dorris  
Alderman Carol Fagg  
Alderman Steve Higdon  
Alderman Larry Stroup  
Mayor Bonnette Dawson

**Absent:** None

**Also Present:** City Attorney Bill Vernich  
City Superintendent Tommy Maitland  
City Recorder Rachel Slusser  
Police Chief Kenneth Smith

3. Adoption of Agenda

It was moved by Stroup, seconded by Dorris, to adopt.

Vote: 7-0  
Yes: Deaver, DeLong, Dorris, Fagg, Higdon, Stroup and  
Dawson  
No: None

Motion Passed. (Voice Vote)

4. New Business
  - a. Ordinance 16-03, Ordinance to increase sewer rates – 2<sup>nd</sup> Reading

It was moved by Dorris, seconded by Higdon, to approve.

Vote: 7-0  
Yes: Deaver, DeLong, Dorris, Fagg, Higdon, Stroup and  
Dawson  
No: None

Motion Passed. (Roll Vote)

- b. Discussion and possible action regarding playground equipment

After much discussion regarding the vote on April 4, 2016, no motion was made to rescind the original motion. Original motion and vote stands.

5. Adjournment

It was moved by Stroup, seconded by Dorris, to adjourn.

<u>Vote:</u>	7-0
Yes:	Deaver, DeLong, Dorris, Fagg, Higdon, Stroup and Dawson
No:	None

Motion Passed. (Roll Vote)

MEETING ADJOURN 7:13 PM

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Mayor Bonnette Dawson

Attest: \_\_\_\_\_  
City Recorder